

CSC OF EASTERN HANCOCK COUNTY

SCHOOL BOARD MEETING

EASTERN HANCOCK HIGH SCHOOL CAFETERIA - 10320 E 250 N CHARLOTTESVILLE, IN 46117

Monday, September 12, 2016

7:00pm - 9:00pm

Regular Meeting/Budget Hearing/1028 Hearing

1 Public Notice

This meeting is a meeting of the School Board held in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. The Board will permit fair and orderly public expression as indicated by the Agenda Item *Public Comment*. Procedures to govern such participation are available upon request. The Board's meeting site is fully accessible to all persons. Any person requiring further accommodation should contact the Superintendent with the School Corporation's Administrative Office at 317-936-5444.

2 Call To Order

Minutes

Thomas Younts, President, called the meeting to order at 7:00 PM.

Present: Scott Petry, Michael Lewis, James R. Jackson Jr., Thomas Younts & Scott Johnson

3 Pledge of Allegiance

4 Budget Hearing & Adoption on 2017 Budget

A. Bus Replacement Plan & Capital Projects Plan

Minutes

Mr. Younts formally opened the 2017 Bus Replacement Hearing.

There was no public comment.

Mr. Jackson moved and Mr. Johnson seconded a motion to approve the Bus Replacement Plan as presented. Motion carried 5-0.

Mr. Younts closed the Bus Replacement Hearing.

Mr. Younts formally opened the 2017 CPF Hearing.

There was no public comment.

Mr. Jackson moved and Mr. Lewis seconded a motion to approve the CPF Plan as presented. Motion carried 5-0.

Mr. Jackson moved and Mr. Johnson seconded a motion to adjourn the 2017 Bus Replacement & CPF Hearing & Adoption. Motion carried 5-0.

5 2017 Budget Hearing

Minutes

Mr. Younts formally opened the 2017 Budget Hearing.

Adam Kinder, Business Manager, provided the board with an overview of the entire 2017 Budget.

There was no public comment.

Mr. Younts adjourned the hearing.

6 1028 Hearing

Minutes

Mr. Younts formally opened the 1028 Hearing.

Please see attachment "A" for minutes.

7 Consent Agenda

7.1 Minutes of August 8, 2016

Minutes

Mr. Younts requested that a vote be held for the minutes only, due to his absence from the August meeting.

Mr. Jackson moved and Mr. Lewis seconded a motion to approve the Minutes of August 8, 2016. Motioned carried 4-0. Mr. Younts abstained.

7.2 Transfer Students

Minutes

Grade 5: 1; Grade 10: 1

7.3 Field Trip Requests

Minutes

FFA - Kansas City Meats Judging - October 16-19, 2016

FFA - Indianapolis, IN - October 18-22, 2016

FFA - Trafalgar, IN - October 28-30, 2016

FFA - Trafalgar, IN - November 11-13, 2016

FFA - Purdue University - December 9-10, 2016

FFA - Iowa State University - August 30-Sept. 2, 2016

7.4 Support Staff

Minutes

Maternity Leave - Chelsea Roller

Resignation - Teresa Blake - Bus Driver

Suspension - Gene Cass - Bus Driver

Termination - Gene Cass

Retirement - Tamme Jenkins - Elementary ECA Treasurer/Secretary

New Hire - Heather Brown - Bus Driver

New Hire - Philmia Cole - Bus Driver

New Hire - Kristi Gray - Elementary ECA Treasurer/Secretary

New Hire - Jamie Marshall - Elementary Essential Skills Instructional Assistant

New Hire - Charles Parks - Bus Driver

7.5 ECA

Minutes

Please see attachment "B" for Elementary ECA Sponsors.

Middle School/High School

Mr. Mike Hewitt-HS Drama Director Mrs. Stephanie Fields-MS Drama Director Mrs. Brandi Hinen-Sophomore Class Sponsor Mr. Marty Matlock-FFA Volunteer Coach Mrs. Karen Friesen - FFA Volunteer Coach

7.6 Substitute Teachers

Minutes

Hannah Thomas, Tucker Hall

7.7 Claims

Minutes

Prewritten: \$257,461.48

Regular: \$301,770.13

Payroll: \$514,188.49

Total: \$1,073,420.10

Mr. Lewis moved and Mr. Jackson seconded a motion to approve the consent agenda as presented. Motion carried 4-0. Mr. Johnson abstained due to conflict of interest.

8 School Improvement Plans

Minutes

Amanda Pyle, Elementary Principal and Dave Pfaff, Middle & High School Principal, presented the 2017 School Improvement Plans. ISTEP information was not released due to the current embargo.

Mr. Petry moved and Mr. Lewis seconded a motion to approve the plans as presented. Motion carried 5-0.

9 2016-2017 Safety Plan

Minutes

Lisa Truitt, Middle and High School Assistant Principal and School Safety Coordinator, provided the board with safety plan updates for the 2016-2017 school year.

Mr. Jackson moved and Mr. Lewis seconded a motion to approve the safety plan updates as presented. Motion carried 5-0.

10 Request to Participate in the Indiana Drug/Alcohol Survey

Minutes

Mr. Pfaff requested that the corporation participate the survey. It provides us with statistics that are needed for educational programming and grant requests.

Mr. Johnson moved and Mr. Jackson seconded a motion to participate in the survey. Motion carried 5-0.

11 Teacher Contracts for 2016-2017

Minutes

Mr. Johnson moved and Mr. Lewis seconded a motion to approve the 2016-2017 Teacher Contract as presented. Motion carried 5-0.

Dr. McGuire provided the board with the annual Assurance 12 request. This will be completed for the DOE stating that the corporation has a teacher evaluation plan.

Mr. Petry moved and Mr. Jackson seconded a motion to approve the Assurance 12 information. Motion carried 5-0.

12 Proposed Pay Rates for 2016-2017

- A. Support Staff
- B. Administrators

Minutes

Mr. Jackson moved and Mr. Petry seconded a motion to approve the pay increases for administrators and support staff with an average of 2%, retroactive to July 1, 2016. Motion carried 5-0

13 Project Committee

Minutes

Dr. McGuire requested that a Project Committee be created from within the School Board. Mr. Petry and Mr. Lewis offered to be on the committee.

Mr. Johnson moved and Mr. Jackson seconded a motion to approve the committee. Motion carried 5-0.

14 Other Items Allowed by the Board

Minutes

Amanda Pyle and Dr. McGuire recognized Jessica Neill, Literacy Coach, on her major academic accomplishments in the past 2 years.

15 Informational

Minutes

Dr. McGuire advised the board that she will present the district calendar for 2017-2018 at the October board meeting.

She also provided the board with various upcoming dates in regards to school letter grades and their release schedule.

Dr. McGuire reminded the new Project Committee members that there will be a meeting on September 16th in regards to our waste facility.

The athletic boosters pay for \$3330 of the Athletic Trainer's salary. The corporation will pick up half of that next year.

Mr. Younts thanked Adam Kinder, Business Manager, for his hard work and dedication since his arrival in February.

Mr. Petry thanked the football team and coaches for their act of kindness at the most recent Varsity Football game.

16 Adjournment

Minutes

Mr. Jackson moved and Mr. Lewis seconded a motion to adjourn the meeting. Motion carried 5-0.

Thomas Younts, President

James R. Jackson, Jr., Secretary

**EXCERPTS FROM MINUTES OF A MEETING
OF THE BOARD OF SCHOOL TRUSTEES
COMMUNITY SCHOOL CORPORATION OF EASTERN HANCOCK COUNTY**

A meeting of the Board of School Trustees (the "Board") of Community School Corporation of Eastern Hancock County (the "School Corporation") was held at Eastern Hancock High School, 10370 East 250 North, Charlottesville, Indiana, on September 12, 2016 at the hour of 7:00 p.m. (Local Time), pursuant to notice duly given in accordance with the rules of the Board.

The meeting was called to order by the President of the Board.

On call of the roll, the members of the Board were shown to be present or absent as follows:

Present: Scott Johnson
 Thomas Younts
 James R. Jackson, Jr.
 Scott Petry
 Michael Lewis

Absent: None

(Among other proceedings had and actions taken were the following:)

The President presided over the hearing welcoming everyone and introducing members of the Board and speakers.

The School Attorney explained the purpose of the meeting was that under Indiana law whenever a school corporation proposes to construct or renovate a school building at a cost in excess of one million dollars it must first hold a public hearing. The Attorney also explained another purpose of the meeting was that under Indiana Code 6-1.1-20-3.1, whenever a school corporation proposes to enter into a lease for the construction or renovation of a school building resulting in total costs in excess of the lesser of (a) \$2,000,000 or (b) 1% of total gross assessed valuation of the property within the school corporation, the School Corporation is required to

hold a public hearing on its preliminary determination to issue such bonds and enter into a lease. Notice of this public hearing was published in The Daily Reporter on August 31, 2016, and was mailed to the Hancock County Clerk and any organizations requesting such notice as provided in Indiana Code 6-1.1-20-3.1. The proof of publication of the notice of the hearing was presented to the meeting.

It was explained that at this hearing all interested people may give testimony and/or ask questions concerning the project. The purpose of the hearing is two-fold: (1) to inform the public as to the proposed project; and (2) to allow all interested parties, taxpayers and patrons of the School Corporation to voice their opinions as to the project and ask questions.

After the purpose of the hearing was explained, the presentations regarding the need for the renovation of and improvements to Eastern Hancock High School, Eastern Hancock Middle School and Eastern Hancock Elementary School (the "Project") were given. An evaluation of the existing facilities was given. The building plan was then given explaining the proposed facilities. The estimated Project cost and schedule was then presented to the public. The financial advisor explained how this Project could be funded and the tax rate impact the Project would have on the community.

After the above presentations, the Board President announced they would now hear testimony and questions from the public. Questions and testimony were given by several patrons.

At the conclusion of the public testimony and question, the Board considered the Project Resolution to construct the Project at a cost of more than one million dollars per building. Motion made by James R. Jackson, Jr. to adopt the resolution attached as Exhibit A. Seconded by Michael Lewis. A discussion was held by the Board. Motion carried. (5 for; 0 against).

Also, at the conclusion of the public testimony and question, the Board considered the Preliminary Determination Resolution to issue bonds and enter a lease in order to complete the Project. Motion made by Scott Johnson to adopt the resolution attached as Exhibit B. Seconded by James R. Jackson, Jr. A discussion was held by the Board. Motion carried. (5 for; 0 against).

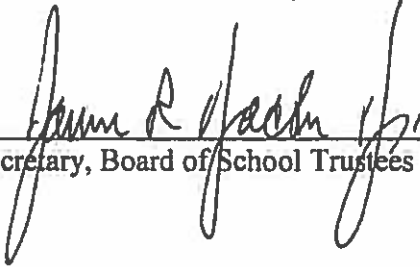
The President further stated that the Board needed to consider a Reimbursement Resolution. Motion made by Scott Johnson to adopt the resolution attached as Exhibit C. Seconded by James R. Jackson, Jr. A discussion was held by the Board. Motion carried. (5 for; 0 against).

The President advised the Board that it needed to further consider the financing of the Project. Motion made by James R. Jackson, Jr. to adopt the resolution attached as Exhibit D. Seconded by Scott Johnson. A discussion was held by the Board. Motion carried. (5 for; 0 against).

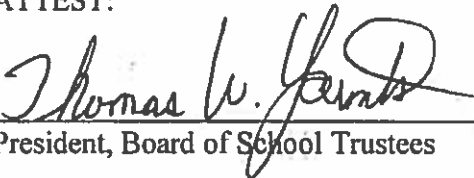
The President stated that the Eastern Hancock Middle School Building Corporation (the "Building Corporation") has approved and submitted to the School Corporation, a proposed form of lease, which proposed form of lease was examined by all of the members of the Board. After discussion of the proposed form of lease, upon motion made by Scott Johnson to adopt the resolution attached as Exhibit E. Seconded by Michael Lewis. A discussion was held by the Board. Motion carried. (5 for; 0 against).

The President stated that the Building Corporation was previously formed to assist the School Corporation in the financing and refinancing of school facilities. After discussion of the Building Corporation, and motion made by Scott Petry to adopt the resolution attached as Exhibit F. Seconded by Michael Lewis. A discussion was held by the Board. Motion carried. (5 for; 0 against).

Motion made and seconded to adjourn the meeting. Meeting adjourned.


Secretary, Board of School Trustees

ATTEST:


President, Board of School Trustees

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EXHIBIT A

PROJECT RESOLUTION

WHEREAS, the Board of School Trustees (the "Board") of Community School Corporation of Eastern Hancock County (the "School Corporation") at a meeting on September 12, 2016, held a public hearing in accordance with I.C. 20-26-7-37 for the purpose of answering questions and listening to taxpayers' comments and any evidence they may present about the proposed renovation of and improvements to Eastern Hancock High School, Eastern Hancock Middle School and Eastern Hancock Elementary School (the "Project"); and

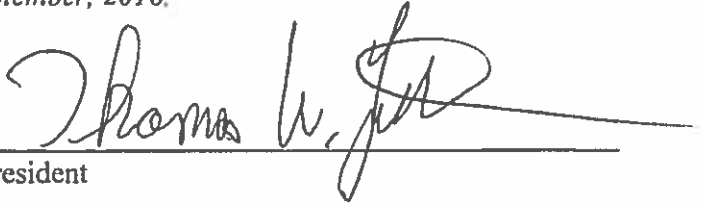
WHEREAS, the Board has carefully studied all of the known options and feels that the proposed Project is in the best interest of the present and future students to be served by these facilities; now, therefore,

BE IT RESOLVED, that the Project will be completed for the purpose of providing an improved educational program and environment for students.

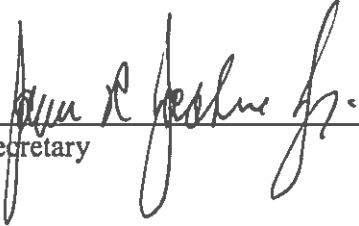
BE IT FURTHER RESOLVED, that the estimated hard and soft construction cost of the Project is \$5,865,000 with estimated costs of issuance of \$135,000 resulting in total estimated Project costs of \$6,000,000.

BE IT FURTHER RESOLVED, that the estimated \$6,000,000 will be funded by one or more of the following: Capital Projects Fund, Common School Fund Loan, General Obligation Bond Issue, and Building Corporation Bond Issue with an anticipated impact on the Debt Service Fund tax rate of \$0.0163 per \$100 assessed valuation based on an estimated \$306,180,119 assessed valuation beginning in 2017. However, due to existing debt rolling off in the future, it is not anticipated that the Debt Service Fund tax rate will rise above current levels.

Passed and adopted this 12th day of September, 2016.



President



Secretary

EXHIBIT B

PRELIMINARY DETERMINATION RESOLUTION

WHEREAS the Community School Corporation of Eastern Hancock County (the "School Corporation") published notice of a preliminary determination hearing on August 31, 2016 in The Daily Reporter and mailed such notice to the Hancock County Clerk and any organizations requesting such notice as provided in Indiana Code 6-1.1-20-3.1; and

WHEREAS, a preliminary determination hearing has been held in accordance with said notice and Indiana law; now, therefore,

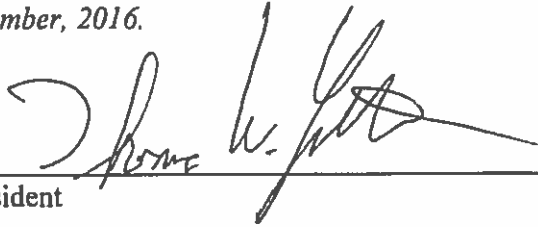
BE IT RESOLVED that the Board of School Trustees (the "Board") of the School Corporation preliminarily determines to enter into a lease for the renovation of and improvements to Eastern Hancock High School, Eastern Hancock Middle School and Eastern Hancock Elementary School.

BE IT FURTHER RESOLVED that the lease term will be extended to June 30, 2033 with an annual increase to the maximum annual lease rental of \$50,000. The maximum annual lease rental has been estimated based upon an estimated principal amount of bonds of \$6,000,000 and estimated interest rates ranging from 1.10% to 3.65% and total interest costs of \$2,210,209. The School Corporation's current debt service levy is \$1,222,883 and the current debt service rate is \$0.3994. After the School Corporation enters into the proposed lease and the bonds are issued, the debt service levy will increase by a maximum of \$900,000 and the debt service rate will increase by a maximum of \$0.2939. However, due to existing debt maturing or otherwise being paid, it is anticipated that the net Debt Service Fund tax rate increase will be \$0.00. The purpose of the lease is to provide for the completion of the Project.

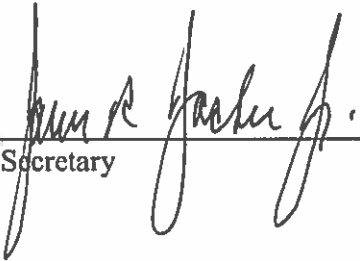
BE IT FURTHER RESOLVED that the Secretary of the Board is hereby authorized and directed to publish the notice of this preliminary determination in accordance with Indiana law.

BE IT FURTHER RESOLVED that if a petition pursuant to I.C. 6-1.1-20-3.1 is filed, the Secretary of the Board is hereby authorized to publish a notice of the applicability of the petition and remonstrance process pursuant to Indiana law.

Passed and adopted this 12th day of September, 2016.



President



Secretary

EXHIBIT C

DECLARATION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES

WHEREAS, Community School Corporation of Eastern Hancock County (the "School Corporation") intends to renovate and improve Eastern Hancock High School, Eastern Hancock Middle School and Eastern Hancock Elementary School (the "Project"); and

WHEREAS, the School Corporation reasonably expects to reimburse certain costs of the Project with proceeds of debt to be incurred on behalf of the School Corporation in an amount not to exceed \$6,000,000; and

WHEREAS, the School Corporation, acting through a leasing entity, expects to have issued on its behalf debt for the Project and to use the proceeds to reimburse or pay costs of the Project; and

NOW, THEREFORE, BE IT RESOLVED that the School Corporation declares its official intent to acquire, construct or rehabilitate the Project with proceeds of debt incurred on behalf of the School Corporation in an amount not to exceed \$6,000,000 for the purpose of paying or reimbursing costs of the Project and to approve debt issued by a leasing entity that will lease the Project to the School Corporation.

BE IT FURTHER RESOLVED, that the School Corporation reasonably expects to reimburse itself from proceeds of obligations issued on behalf of the School Corporation for costs of the Project paid prior to the issuance of the obligations.

Passed and Adopted this 12th day of September, 2016.



President



Secretary

EXHIBIT D

RESOLUTION DETERMINING NEED FOR PROJECT

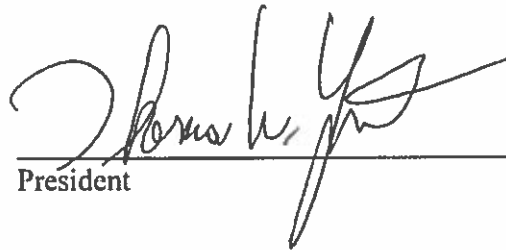
WHEREAS, an investigation has been conducted by the Board of School Trustees (the "Board") of Community School Corporation of Eastern Hancock County (the "School Corporation") with respect to the renovation, improvement and equipping of school facilities and leasing from the Eastern Hancock Middle School Building Corporation (the "Building Corporation") of school facilities; and

WHEREAS, this Board now finds that a need exists for such school facilities, and that the School Corporation cannot provide the necessary funds to pay the cost of the school facilities required to meet such need; and

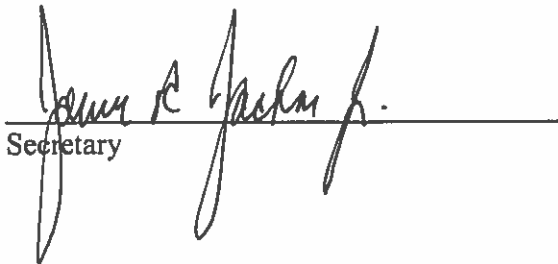
WHEREAS, it is deemed desirable to proceed with the necessary negotiations and all other steps looking toward the renovation and improvement of such facilities by the Building Corporation and the lease of such facilities to the School Corporation; now, therefore,

BE IT RESOLVED, that a need exists for the renovation and improvement of such facilities, and that such facilities cannot be renovated and improved from any funds available to the School Corporation, and that this Board proceed to take such steps as may be necessary to secure the renovation, improvement and leasing of such school facilities as provided by the Indiana Code Title 20, Article 47, Chapter 3.

Passed and Adopted this 12th day of September, 2016.



President



Secretary

EXHIBIT E

RESOLUTION APPROVING FORM OF AMENDMENT TO LEASE

WHEREAS, Eastern Hancock Middle School Building Corporation (the "Building Corporation") has been organized pursuant to the Indiana Nonprofit Corporation Act of 1991 for the purpose of the completion of the renovation and of a school building for the use of the Community School Corporation of Eastern Hancock County (the "School Corporation"); and

WHEREAS, preliminary plans and estimates for the cost of the completion of the renovation and improvements of such school building have been prepared; and

WHEREAS, the Building Corporation has drafted and submitted a proposed amendment to lease (the "Amendment") for said buildings; and

WHEREAS, said preliminary plans and estimates have been submitted to and now meet with the approval of this Board of School Trustees (the "Board"); and

WHEREAS, such plans have been marked to indicate the work covered by the proposed Amendment; and

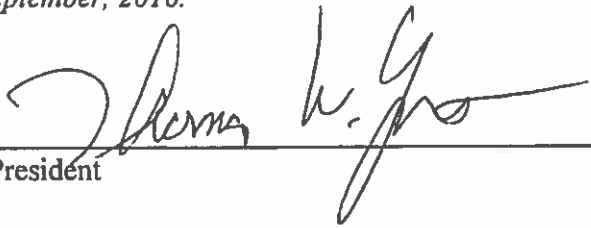
WHEREAS, it now appears to this Board that said preliminary plans and estimates provide the necessary facilities for the pupils of the School Corporation, and that the proposed Amendment with the Building Corporation, as Lessor, provides for a fair and reasonable rental; now, therefore,

BE IT RESOLVED, that the terms and conditions of the proposed form of Amendment and preliminary plans and estimates are approved and agreed to as the basis for a hearing, as required by law, and that such hearing should be held by this board upon the necessity for the execution of such Amendment and whether the lease rental provided therein is a fair and reasonable rental for the proposed building, prior to final determination of such questions, so that this board may determine whether to execute such Amendment as now written, or as modified,

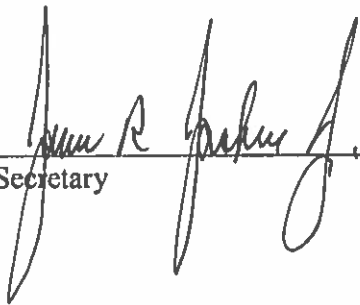
said hearing to be held on Monday, October 10, 2016, ___:___ p.m. at _____, Charlottesville, Indiana.

BE IT FURTHER RESOLVED, that the Secretary is authorized and directed to publish a notice of such hearing as required by law.

Passed and Adopted this 12th day of September, 2016.



President



Secretary

EXHIBIT F

RESOLUTION REAPPROVING BUILDING CORPORATION

WHEREAS, Eastern Hancock Middle School Building Corporation (the "Building Corporation") has previously been formed as a not-for-profit corporation to assist in the financing of the renovation of and improvements to Eastern Hancock High School, Eastern Hancock Middle School and Eastern Hancock Elementary School; now, therefore,

NOW, THEREFORE, BE IT RESOLVED by the Board of School Trustees (the "Board") of Community School Corporation of Eastern Hancock County (the "School Corporation"), as follows:

SECTION 1. That it is hereby determined to be proper and in the public interest of the citizens of this School Corporation to reapprove the incorporation of the Corporation known and designated as the Eastern Hancock Middle School Building Corporation for the purpose of financing, renovating, improving and equipping certain school facilities and leasing same to this school corporation.

SECTION 2. That the Articles of Incorporation and By-Laws of the Building Corporation, presented to and now before this Board, are hereby reapproved.

SECTION 3. That providing for the financing, renovating, improving and equipping of such school facilities by the Building Corporation and the leasing of same to this School Corporation is in the public interest of the citizens of this School Corporation and it is a proper public purpose for which this Board agrees to cooperate with the Building Corporation and to assist it in fulfilling the requirements of all agencies of the federal, state and local governments.

SECTION 4. That the issuance, sale and delivery by the Building Corporation of bonds designated Eastern Hancock Middle School Building Corporation Ad Valorem Property Tax First Mortgage Refunding and Improvement Bonds, Series 2016 (with such other name or series

designation as determined by the Superintendent) in the aggregate principal amount of approximately \$10,140,000 is hereby approved.

SECTION 5. That, upon the redemption or retirement of the bonds to be issued by the Building Corporation, the School Corporation will accept from the Building Corporation title to such school facilities, free and clear of any and all liens and encumbrances thereon.

SECTION 6. That this Board hereby reapproves the current Directors of the Building Corporation.

SECTION 7. That the Building Corporation may issue, sell and deliver its Bonds, pursuant to the applicable laws of the State of Indiana, may encumber any real property or equipment acquired by it for the purpose of financing the renovation, improvement and equipping of such school facilities and may enter into contracts for the sale of the Bonds and the renovation, improvement and acquisition of such school facilities.

SECTION 8. The School Corporation reasonably expects that tax-exempt obligations issued by or on behalf of the School Corporation, including the ad valorem property tax first mortgage bonds of the Building Corporation as well as bonds and temporary loan warrants of the School Corporation, will not exceed \$15,000,000 in the calendar year 2016. Pursuant to the Internal Revenue Code of 1986 as amended, Section 148(f)(4)(D), the School Corporation irrevocably allocates to the Building Corporation \$10,140,000 of its \$15,000,000 limit for purposes of qualifying for the small governmental exception to the rebate requirement.

Passed and Adopted this 12th day of September, 2016.



President



Secretary



EASTERN HANCOCK ELEMENTARY SCHOOL

Amanda Pyle, Principal

10450 E. 250 North

Charlottesville, Indiana 46117

Phone: (317) 936-5829 Fax: (317) 936-5318

www.easternhancock.org

August 11, 2016

Dear Dr. McGuire and Eastern Hancock School Board,

I recommend the following people be appointed to the following committees/extra-curricular sponsor per the ECA contract for the 2016-2017 school year.

Faculty Council

- o Bethany Stacey, K
- o Ally Riggle, 1
- o Jeremy Crist, 2
- o Lauren Kramer, 3
- o Leslie Stapleton, 4
- o Dustin Eck, 5
- o Kristine Beavers, Spced
- o Mark Vail, Specials
- o Jessica Neill, Literacy Coach
- o Nathan Haffner, Counselor

School Improvement

- o Dustin Eck
- o Kelly McKeeman
- o Dana Allen
- o Jessica Neill

Academic Bowls

- o Erin Harmon, Math Bowl
- o Ally Riggle, Spell Bowl
- o Lauri Johnson, Science Bowl

Sincerely,

Amanda Pyle, EHES Principal