

# CSC OF EASTERN HANCOCK COUNTY

## SCHOOL BOARD MEETING

EASTERN HANCOCK ADMINISTRATION BUILDING - 10370 E. 250 N., Charlottesville, IN 46117 317-936-5444

Monday, June 12, 2017

7:00pm - 9:00pm

### 1 Public Notice

**This meeting is a meeting of the School Board held in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. The Board will permit fair and orderly public expression as indicated by the Agenda Item *Public Comment*. Procedures to govern such participation are available upon request. The Board's meeting site is fully accessible to all persons. Any person requiring further accommodation should contact the Superintendent with the School Corporation's Administrative Office at 317-936-5444.**

### 2 Call To Order

#### Minutes

Thomas Younts, Board President, called the meeting to order at 7:00PM.

Present: Scott Johnson, Scott Petry, Michael Lewis, James R. Jackson, Jr. & Thomas Younts

### 3 Pledge of Allegiance

### 4 Public Comment

#### Minutes

Susan Collins expressed concern with the driving speed at the west side of the high school where there is also a lot of foot traffic. She suggested possibly putting in speed bumps along there. She also brought to awareness the possible danger of the football practice field, along with other student-used areas, being right alongside Interstate 70. Accidents have occurred along the interstate, resulting in vehicles driving off of the road into the surrounding area. She suggested some type of a barrier be considered, such as a cable or guard rail.

Discussion followed regarding possible ideas to prevent such accidents, including looking into available grants.

### 5 Consent Agenda

#### 5.1 Minutes of 5-8-17

#### 5.2 Certification of Executive Memorandum 5-8-17

#### 5.3 Transfer Students for 2017-18

##### Minutes

**Kindergarten: 1, 1st Grade: 4, 2nd Grade: 4, 3rd Grade: 2, 4th Grade: 6, 5th Grade: 2, 6th Grade: 3, 7th Grade: 2, 8th Grade: 5, 9th Grade: 3, 10th Grade: 3, 11th Grade: 3, 12th Grade: 2**

**June Total: 40**

**2017-18 Total so far: 182**

#### 5.4 Field Trip Request

##### Minutes

Out of State - FFA - Kings Island - July 6, 2017 - Cost to be paid by FFA

Overnight - MS Boys Basketball - June 30-July 2, 2017 - Indiana Wesleyan

Overnight - HS Boys Basketball - July 14-16, 2017 - Indiana Wesleyan

## **5.5 Support Staff Minutes**

-Retirement – Jeanne Huntzinger – Permanent Substitute Teacher – Effective 5-25-17

-Resignation – Miki Burris – Bus Driver – Effective 5-26-17

-Resignation – Kayla Moreland – IA Elem – Effective 5-26-17

-Resignation – Jo Ann Turner – Part-time White Bus Driver for Deaf School – Effective 5-9-17

-New Hire – Annamarie Floyd – Summer Tech Assist. -- \$7.25/hr – Effective 5-30-17 -- Replacing a temp. hire that changed his mind about working

-New Hire – Norman McKee – Substitute Bus Driver -- \$65/day – Effective 2017-18 school year

-New Hire – Chuck Spray – Behavioral Specialist for Special Ed -- \$44.58/hr – 2 days/wk – Effective 2017-18 school year

-New Hire – Kathi Wisehart – Substitute School Nurse -- \$100/day – Effective 2017-18 school year

-Termination – Ashley Brooks – MS IA – Effective 5-26-17

## **5.6 Certified Staff Minutes**

-Resignation – Corey Pasman – 3<sup>rd</sup> Grade Teacher – Effective 5-26-17

-New Hire – Lindsay Bailey – 2<sup>nd</sup> Grade Teacher – \$35,00 -- Effective 2017-18 school year –She will be replacing Corey Pasman, 3<sup>rd</sup> grade teacher. Due to numbers, we will now only need three 3<sup>rd</sup> grade classes, but will need four 2<sup>nd</sup> grade classes.

-New Hire – Kathy Clark – Director of Special Education – \$60/hr up to 825 hours – Effective July 1, 2017

-New Hire – Tracy Jadernak – Special Education Teacher -- \$37,683 – Effective 2017-18 school year -- Replacing Lori Wilkerson

## **5.7 ECA Minutes**

-Mark Reger – Assistant HS Softball coach stipend

-Science Curriculum writing stipends (\$683 each course)

-Lindsey Shaw – 6<sup>th</sup> Grade Science (1 stipend)

-Cody Hibbert – 7<sup>th</sup> Grade Science & Environmental Science (2 stipends)

-Lauri Johnson – 8<sup>th</sup> Grade Science, Advanced Chemistry, AP Chemistry (3 stipends)

-Brandi Hinen – Biology, Anatomy & Physiology, AP Biology (3 stipends)

-Aaron Amos – Chemistry, Physics, AP Physics (3 stipends)

-Kari Brown – HS Spell Bowl stipend \$411

## **5.8 Claims Minutes**

Prewritten: \$68,631.33

Regular: \$170,898.12

Payroll: \$628,887.76

\$868,417.21

Mr. Jackson moved and Mr. Petry seconded a motion to approve the consent agenda as presented. Motion carried 5-0.

## **6 Administrative Contracts**

### **Minutes**

Dr. McGuire asked that all Administrative Contracts be extended as is, with the exception of Lisa Truitt, MS/HS Assistant Principal. Lisa's contract will change from 220 days to 207 days with the adjusted salary to \$71,740.

Mr. Jackson moved and Mr. Johnson seconded a motion to approve to extend the Administrative Contracts through June 30, 2019 as well as to approve the contract change for Lisa Truitt. Motion carried 5-0.

## **7 Discipline & Attendance Reports**

### **Minutes**

Amanda Pyle, Elementary Principal & Dave Pfaff, MS and HS Principal, presented the Discipline & Attendance Reports for the 2016-17 school year.

See attachments.

## **8 Transfer Student Policy Change (NEOLA)**

### **Minutes**

Dr. McGuire recommended that we omit the portion of the current school policy for section #5111, under Transfer Students, section C2, which states that a transfer student will not be denied acceptance if he/she "is a member of a household in which any other member of the household is a student in the transferee school." She explained that there have been times when we may have room for a student in one grade, but accepting a sibling in another grade would put that particular grade over capacity.

She also suggested that we add a statement to the policy indicating that students who are not accepted during the random selection process be put on a waitlist for enrollment as capacity allows.

Mr. Petry moved and Mr. Jackson seconded a motion to approve the Transfer Student policy change. Motion carried 5-0.

## **9 Dissolution of HMSES Agreement (Resolution and Exhibit A)**

### **Minutes**

The final agreement dissolving the Hancock Madison Shelby Educational Services was presented.

Mr. Jackson moved and Mr. Johnson seconded a motion to approve the Resolution to Approve Dissolution Agreement for Hancock Madison Shelby Educational Services as well as to approve the Dissolution Agreement as stated in Exhibit A. Motion carried 5-0.

## **10 Agreement to Hire ProCare for Special Ed Purposes**

### **Minutes**

Dr. McGuire presented a contract to hire ProCare to provide needed services, such as Occupational Therapists and Psychologists, to the Special Education program now moved to Eastern Hancock. Currently, Amber Hensley has been hired through ProCare as an Occupational Therapist for EH at \$75/day, 1.5 days/week.

Mr. Petry moved and Mr. Lewis seconded a motion to approve the hiring of ProCare for Special Education purposes. Motion carried 5-0.

## **11 Bank Account Signatory Change**

### **Minutes**

Adam Kinder, Business Manager, recommended adding Jennifer Goble, new Human Resources Director, to the list of bank accounts she would need access to and to remove Shelley Goe, former Human Resources director, from the same list of bank accounts as well as all other bank accounts for which she was a signatory.

Mr. Petry moved and Mr. Jackson seconded a motion to approve to add Jennifer Goble as a signer to the listed bank accounts and to remove Shelley Goe from the listed bank accounts. Motion carried 5-0.

## **12 Rainy Day Fund**

### **Minutes**

Adam Kinder, Business Manager, recommended to put the \$104,372.26 distributed to EH from the sale of the HMSES building at 1834 Fields Blvd. into the Rainy Day Fund.

Mr. Jackson moved and Mr. Lewis seconded a motion to approve the cash distribution of funds from the sale of the 1834 Fields Blvd. property to the Rainy Day Fund. Motion carried 5-0.

## **13 Construction Management Stipend**

### **Minutes**

Dr. McGuire shared that the construction management stipend suggested by the Board will come from the General Fund originally, and then the General Fund will be reimbursed from the construction bond/lease agreement at US Bank. This stipend will be for the Director of Facilities and the Business Manager who have gone above and beyond their normal duties to take care of much of the construction management and renovations on the buildings. Mr. Petry explained how these two men have already saved the school over \$300,000 on these projects. Mr. Younts expressed the Board's thanks to Adam Kinder and Chris Wilson for all of their hard work.

See attached e-mail and phone correspondence with legal counsel Kristin McClellan and Ryan Preston from State Board of Accounts that were presented to the Board.

Mr. Jackson moved and Mr. Lewis seconded a motion to approve a stipend of \$12,000 each for Adam Kinder, Business Manager and Chris Wilson, Facilities Director, to be received on the last pay date in June 2017, followed by a \$6,000 stipend for each to be received on the last pay date of January 2018 and another \$6,000 stipend for each to be received on the last pay date of July 2018. These stipends are for the extra duties, above and beyond their normal job duties, performed in renovation and construction management of the Eastern Hancock School Corporation. The 2018 stipends will be awarded under the conditions that the extra duties they perform continue in a satisfactory manner under the superintendent's supervision and that Adam Kinder and Chris Wilson are still full-time employees for Eastern Hancock Schools on the above-mentioned dates of receipt of stipends. Motion carried 5-0.

## **14 Sub Teacher Pay Rates**

### **Minutes**

Jennifer Goble, Human Resources Director, did research showing the substitute pay rates for area school systems. It was suggested to increase sub pay at EH to \$70/day for non-certified subs and to \$75/day for certified.

We do not have trouble getting sub teachers early in the year, but later in the year we do. This may help that situation.

Mr. Johnson moved and Mr. Lewis seconded a motion to approve the new substitute teacher pay rates. Motion carried 5-0.

## **15 Technology Update Proposals**

### **Minutes**

Trisha Armstrong, Director of Technology, acquired three quotes for updating our internet and school network as well as improve some outdated equipment. Trisha recommends Network Solutions at \$62,253.48 for the upgrade because their quote is all-inclusive, including labor.

Mr. Petry moved and Mr. Jackson seconded a motion to approve Network Solutions to upgrade our school computer network and needed equipment. Motion carried 5-0.

## **16 Bid Approval for Waste Water Treatment Plant**

### **Minutes**

Commonwealth Engineers Inc. recommended that we use We Do Tanks, with a bid of \$317,165.00, for the waste water treatment plant improvements.

Mr. Petry moved and Mr. Lewis seconded a motion to approve We Do Tanks for the waste water treatment plant. Motion carried 5-0.

## **17 Bid Approval for Parking Lot Lighting Project**

### **Minutes**

Chris Wilson, Facilities Director, recommended Custer Electric, with a base bid of \$289,000.00, to complete the parking lot lighting project. The projected completion date is the end of August.

Mr. Petry moved and Mr. Jackson seconded a motion to approve Custer Electric for the parking lot lighting project. Motion carried 5-0.

## **18 Around the Table for Positive Comments**

### **Minutes**

Mr. Petry expressed his approval of how nicely the bathroom construction is going. Mr. Younts requested a tour of the construction projects at an upcoming meeting.

Mr. Lewis mentioned seeing several of the ongoing projects and how exciting it is to see so many of the plans coming to fruition.

Mr. Jackson congratulated the administrators on a successful graduation with 100% of the seniors graduating this year. (105 of 105)

Mr. Johnson mentioned how impressed he was with EH high school band at graduation. He said it was one of the best here he has heard since the 1980's and that we need to keep that going. He would like band director Mr. Buckalew to know how much he is appreciated.

## **19 Informational**

### **Minutes**

The date for graduation was discussed, comparing it with other schools as well as sporting and other events during that time. It was decided to leave the date as is right now (the second Saturday after graduation) for 2018, but to reconsider it for the 2018-19 school year.

Dr. McGuire reminded the Board it is time for her mid-year evaluation. It was decided to hold this in August.

There will need to be a lottery drawing for Transfer Students at the July board meeting.

A work session is needed to review and finalize bus driver pay rates.

A new school website is in the process of being designed and implemented.

The Special Education teachers will be approved in July after Dr. McGuire meets with each teacher transferring from HMSES to EH.

The future purchase of a trailer for transporting was discussed. It could be used for lawnmower and equipment maintenance as well as transporting equipment for band and sports. Chris Wilson

was asked to research and come back to the Board with findings.

## **20 Adjournment**

### **Minutes**

Mr. Jackson moved and Mr. Johnson seconded a motion to adjourn the meeting. Motion carried 5-0.  
Meeting ended at 8:16pm.

# EH Elementary School 2016-17 Infraction Report

| Disciplinary Infractions   | 16-17 | 15-16 | 14-15 | 13-14 |
|--|-------|-------|-------|-------|
| Battery  | 1     | 3     | 3     | N/A   |
| Behavior Infraction Limit  | 1     | 0     | 8     | N/A   |
| Biting   | 0     | 2     | -     | -     |
| Bus Misconduct   | 91    | 29    | 68    | 11    |
| Chronic Minor Infractions  | 7     | 5     | 6     | 14    |
| Class Disruption   | 7     | 10    | 19    | N/A   |
| Damage of Property/ Vandalism  | 1     | 3     | 5     | 6     |
| Defiance   | 27    | 31    | 40    | 31    |
| Disorderly Conduct   | 17    | 15    | 17    | 6     |
| Disrespect to Staff  | 15    | 22    | 12    | 21    |
| Disrespect to Students   | 28    | 17    | 13    | 32    |
| Failure to Complete Academic Tasks   | 10    | 1     | 16    | 2     |
| Failure to Honor Reasonable Request  | 13    | 4     | 11    | N/A   |
| Fighting   | 12    | 10    | 18    | 1     |
| Habitual Offender  | 8     | 0     | 2     | N/A   |
| Harassment   | 0     | 2     | 6     | N/A   |
| Horseplay  | 4     | 3     | 3     | 16    |
| Inappropriate Devices  | 1     | 1     | 6     | 1     |
| Inappropriate Language   | 32    | 21    | 33    | 28    |
| Intimidation   | 2     | 5     | 3     | 3     |
| Inappropriate Use of Technology  | 6     | 0     | 2     | 0     |
| Lying/ Cheating  | 8     | 1     | 3     | 1     |
| Leave Area Without Permission  | 5     | 4     | 7     | 5     |
| Late to School   | 7     | n/a   | 8     | 62    |
| Major Misconduct   | 1     | 1     | 1     | N/A   |
| Noncompliance  | 11    | 9     | 21    | 52    |
| Other  | 0     | 0     | -     | 3     |
| Out of Area  | 7     | 0     | 2     | N/A   |
| Physical Assault   | 2     | 19    | 22    | 0     |
| Physical Bullying  | 2     | 3     | 4     | 7     |
| Sexual Harassment  | 0     | 0     | 1     | 2     |
| Slapping, Hitting, Pushing   | 17    | 40    | 88    | 72    |
| Stealing   | 23    | 17    | 10    | 8     |
| Threats to Others  | 17    | 16    | 10    | 7     |
| Verbal Aggression  | 0     | 0     | -     | 3     |
| Verbal Bullying  | 2     | 3     | 3     | 6     |
| Weapons  | 0     | 2     | 0     | 1     |
| <b>TOTAL</b><br>(Includes Classroom w/o Office Assigned Discipline Starting 16-17 School Year) | 385   | 299   | 471   | 401   |

| <b>EH Elementary School 2016-17 Infraction Report</b>                           |              |              |              |              |
|---|--------------|--------------|--------------|--------------|
| <b>Discipline Action</b>  | <b>16-17</b> | <b>15-16</b> | <b>14-15</b> | <b>13-14</b> |
| Conference with Principal   | 23           | 20           | 31           | 35           |
| Follow Individual Behavior Plan   | 21           | 72           | 73           | 65           |
| In School Suspension  | 35           | 9            | 10           | 8            |
| Loss of Bus Privileges  | 7            | 9            | 10           | 4            |
| Loss of Recess  | 81           | 98           | 138          | 111          |
| Loss of Specials  | 7            | 6            | 14           | 22           |
| Lunch Detention   | 32           | 34           | 28           | 16           |
| No Action   | 0            | 3            | -            | -            |
| Out of School Suspension  | 2            | 11           | 18           | 4            |
| Parent Contacted By Administrator   | 1            | 3            | 4            | 29           |
| Thursday Night School   | 6            | 11           | 26           | 11           |
| Time Out in Office  | 33           | 23           | 49           | 54           |
| Verbal Warning  | 0            | 0            | 0            | 12           |
| Work Completed in Office  | 0            | 1            | 1            | 0            |
| <b>TOTAL</b><br>(Office Assigned Discipline ONLY<br>Starting 16-17 School Year) | <b>248</b>   | <b>300</b>   | <b>402</b>   | <b>371</b>   |

## Summary/Notes

1. Decrease from 15-16 (-52 referrals)
  - a. Addition of ISS being at EH. This was a huge deterrent for kids. Students that were never assigned was still aware of the program and did not want to be assigned. Students did NOT get attention from numerous people by being in the office like previous year.
  - b. Students at Alternative School instead of general education.
  - c. Sensory breaks were proactive instead of retroactive (still time consuming but with a better outcome). Goal is to reintegrate child so learning occurs.
  - d. More positive behavior plans (proactive).
  - e. Teachers were trained to handle initial/minor behavior in the classroom before it needed to become an office referral.
2. Bus misconduct increased dramatically. I think this is partially because we had turnover and new drivers throughout the year. Conversation will be had with bus garage on how to combat this concern. 91/385 infractions = 23.6%
3. Breakdown of Student Infractions
  - a. 8 kids had more than 10 referrals (classroom and office)
  - b. 9 kids had between 5 and 9 referrals (classroom and office)
  - c. 17 kids had 184 of the 385 infractions (classroom and office referrals) = 47.79%



## 2016-17 Infraction Report HS/MS

| Disciplinary Infractions                    | 2016-1<br>7 | 2015-1<br>6 | 2014-1<br>5 | 2013-1<br>4 |
|---|-------------|-------------|-------------|-------------|
| Abusive/ Vulgar Language                    | 10/ 9       | 8/ 23       | 47          | 32          |
| Attendance Policy Limit                     | 26/ 6       | 27/ 7       | 19          | -           |
| Attendance Warning                          | 79/ 24      | 53/ 24      | 27          | -           |
| Battery                                     | 5/ 7        | 1/ 15       | 11          | 8           |
| Bullying – Cyber                            | 0/ 1        | 0/ 1        | 1           | 4           |
| Bullying – Physical                         | 1/ 0        | 0/ 1        | 0           | 0           |
| Bullying – Verbal                           | 0/ 3        | 1/ 1        | 6           | 8           |
| Bus Misconduct                              | 6/ 17       | 9/ 19       | 26          | 36          |
| Cheating                                    | 3/ 20       | 16/ 6       | 23          | 22          |
| Chronic Minor Infractions                   | 2/ 2        | 1/ 8        | 10          | 7           |
| Class Disruption                            | 10/ 73      | 7/ 47       | 92          | 136         |
| Cell Phone                                  | 26/ 38      | 13/ 31      | 57          | 76          |
| Damage of Property/ Vandalism               | 4/ 2        | 1/ 4        | 10          | 9           |
| Dress Code                                  | 5/ 14       | 2/ 4        | 19          | 16          |
| Defiance                                    | 2/ 8        | 4/ 9        | 5           | 10          |
| Drugs                                       | 2/ 0        | 0/ 0        | 4           | 3           |
| Driving Violation                           | 4/ 0        | 0/ 0        | 2           | 3           |
| Disrespect to Staff                         | 6/ 42       | 18/ 20      | 32          | 67          |
| Disrespect to Students                      | 9/ 31       | 16/ 40      | 49          | 70          |
| Failure to Complete Academic Tasks          | 79/ 47      | 46/ 65      | 188         | 296         |
| Failure to Comply with a Reasonable Request | 10/ 37      | 26/ 69      | 136         | 255         |
| Fighting                                    | 2/ 0        | 2/ 3        | 7           | 10          |
| Harassment/ Threats                         | 3/ 6        | 2/ 18       | 18          | 20          |
| Hallway Disruption                          | 1/ 2        | 0/ 3        | 1           | 2           |
| Horseplay                                   | 3/ 30       | 1/ 25       | 43          | 64          |
| Inappropriate Devices                       | 4/ 0        | 0/ 5        | 1           | 5           |
| Intimidation                                | 1/ 0        | 1/ 1        | 3           | 4           |
| Inappropriate Use of Technology             | 10/ 13      | 2/ 10       | 10          | 34          |
| Lying/ Cheating                             | 1/ 4        | 1/ 5        | 7           | 22          |
| Late to School                              | 164/ 7      | 74/ 20      | 134         | 96          |
| Major Misconduct                            | 6/ 6        | 7/ 4        | 5           | 5           |
| Minor Misconduct                            | 0/ 19       | 1/ 31       | 8           | 8           |
| Out of Area                                 | 30/ 6       | 13/ 17      | 28          | 70          |
| Public Displays of Affection                | 0/ 3        | 0/ 0        | 2           | 8           |
| Plagiarism                                  | 2/ 6        | 3/ 8        | 12          | -           |
| Possession of Paraphernalia                 | 1/ 0        | 0/ 0        | 3           | -           |
| Skipped Class                               | 10/ 0       | 15/ 1       | 11          | 12          |
| Skipped Detention Study Hall                | 32/ 3       | 28/ 2       | 51          | 52          |
| Skipped Friday Night School                 | 12/ 0       | 9/ 5        | 18          | 1           |

|         |        |        |    |     |
|---------|--------|--------|----|-----|
| Tardy   | 34/ 37 | 33/ 14 | 52 | 104 |
| Theft   | 2/ 1   | 3/ 3   | 5  | 2   |
| Tobacco | 3/ 0   | 6/ 0   | 9  | 5   |
| Truancy | 0/ 0   | 10/ 2  | 6  | 1   |
| Weapons | 0/ 0   | 0/ 1   | 0  | 0   |

### Discipline Action Report HS/MS

| Discipline Action                      | 2016-17  | 2015-16  | 2014-15 | 2013-14 |
|--|----------|----------|---------|---------|
| Attendance Contract                    | 70/ 24   | 53/19    | -       | -       |
| Attendance Warning                     | 79/ 24   | 23/ 7    | -       | -       |
| Behavior Contract                      | 0/ 4     | 2/ 2     | 1       | 1       |
| Confiscation of Device (cell phone)    | 25/ 0    | 10/9     | 11      | 40      |
| Combine with Other Referrals           | 4/ 5     | 1/ 9     | 4       | 11      |
| Conference with Administrator          | 40/ 18   | 53/ 6    | 38      | 20      |
| Detention Friday Night                 | 62/ 48   | 64/ 68   | 146     | 167     |
| Detention Study Hall                   | 280/ 274 | 224/ 256 | 675     | 798     |
| Expulsion Attending Alternative School | 0/ 0     | 1/ 0     | 1       | 2       |
| Expulsion                              | 1/ 0     | 0/ 0     | 3       | 0       |
| In School Suspension                   | 37/ 19   | 25/ 18   | 33      | 35      |
| Loss of Bus Privilege                  | 2/ 1     | 2/ 0     | 2       | 8       |
| Loss of Class Credit                   | 25/ 6    | 23/ 7    | 7       | 10      |
| Loss of Computer Privileges            | 1/ 3     | 1/ 3     | 5       | 6       |
| Lunch Detention                        | 6/ 16    | 4/ 26    | 55      | 70      |
| Loss of Home Room Privilege            | 2/ 1     | 0/ 0     | 8       | 2       |
| Loss of Library Privileges             | 0/ 0     | 1/ 0     | 1       | 0       |
| Loss of Specials                       | 2/ 5     | 2/ 0     | 1       | 6       |
| Out of School Suspension               | 1/ 0     | 19/ 7    | 37      | 35      |
| Restitution                            | 5/ 0     | 0/ 0     | 2       | 5       |
| Verbal Warnings                        | 25/ 152  | 18/ 143  | 238     | 417     |

**Late To School  
Incidents by Month**

|                  |            |
|------------------|------------|
| <b>August</b>    | <b>6</b>   |
| <b>September</b> | <b>14</b>  |
| <b>October</b>   | <b>20</b>  |
| <b>November</b>  | <b>22</b>  |
| <b>December</b>  | <b>23</b>  |
| <b>January</b>   | <b>7</b>   |
| <b>February</b>  | <b>10</b>  |
| <b>March</b>     | <b>20</b>  |
| <b>April</b>     | <b>18</b>  |
| <b>May</b>       | <b>24</b>  |
| <b>Total</b>     | <b>164</b> |

## In-School Suspension Break Down

Total Days Used: 85

High School: 51

Middle School: 34

Eastern Hancock  
Attendance Rates  
2016-17 School Year

Eastern Hancock Elementary School

| 2016-17 | 2015-16 | 2014-15 | 2013-14 | 2012-13 |
|---------|---------|---------|---------|---------|
| 95.47   | 95.67%  | 95.76%  | 96.94%  | 96.07%  |

Eastern Hancock Middle School

| 2016-17 | 2015-16 | 2014-15 | 2013-14 | 2012-13 |
|---------|---------|---------|---------|---------|
| 94.77%  | 96.15%  | 95.32%  | 96.90%  | 96.55%  |

Eastern Hancock High School

| 2016-17 | 2015-16 | 2014-15 | 2013-14 | 2012-13 |
|---------|---------|---------|---------|---------|
| 94.28%  | 96.23%  | 93.45%  | 97.76%  | 96.66%  |

**From:** McClellan, Kristin [<mailto:Kristin.McClellan@icemiller.com>]

**Sent:** Thursday, June 08, 2017 1:45 PM

**To:** Adam Kinder <[akinder@easternhancock.org](mailto:akinder@easternhancock.org)>

**Subject:** RE: [EXT] Stipends

Adam –

The Bond documents do not contain any restrictions on paying for an architect, CM or paying a stipend to an employee who is acting in such roles (which roles are above and beyond the scope of their normal employment duties). As we discussed, the School needs and the individuals receiving the stipend need to keep detailed logs of the hours works, stipends paid and work completed in order to show that the construction work was above and beyond their normal employment and related to the construction work. If you have any questions, please let me know.

Thank you,

Kristin

# IceMiller

AN ARCHITECTURE FIRM

**Kristin McClellan**

Partner

[Kristin.McClellan@icemiller.com](mailto:Kristin.McClellan@icemiller.com)

p 317-236-5943 f 317-592-4733

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Ice Miller LLP

One American Square

Suite 2900

Indianapolis, IN 46282-0200

**From:** SBoA Schools.Townships <[Schools.Townships@sboa.IN.gov](mailto:Schools.Townships@sboa.IN.gov)>  
**Date:** June 9, 2017 at 9:53:38 AM EDT  
**To:** Vicki McGuire <[vmcguire@easternhancock.org](mailto:vmcguire@easternhancock.org)>  
**Subject:** RE: stipend

Dr. McGuire,

I can't provide an opinion on the legality of the transaction because I am not an attorney. If there is doubt, then I would suggest inquiring with the School attorney and getting their written opinion. I can provide the opinion that we should not take exception in an audit to stipends being authorized by the School Board in order for you guys to pay for current employees to oversee the project instead of hiring an outside party. I did ask you to ensure that the Bond documents provided that this is an allowable cost. So for audit purposes, if documentation is provided that it is an allowable cost of the bond proceeds and you had School Board action authorizing the additional compensation, then I don't believe we would have reason to take exception.

Thanks,  
Ryan

**From:** Vicki McGuire [<mailto:vmcguire@easternhancock.org>]  
**Sent:** Wednesday, May 31, 2017 1:12 PM  
**To:** Preston, Ryan <[RPreston@sboa.IN.gov](mailto:RPreston@sboa.IN.gov)>  
**Cc:** Younts, Thomas <[tyounts@hse.k12.in.us](mailto:tyounts@hse.k12.in.us)>; Adam Kinder <[akinder@easternhancock.org](mailto:akinder@easternhancock.org)>  
**Subject:** stipend

Hi Ryan,

Thank you for returning my call this morning. I spoke with my Board president and he is asking for something in writing stating we would be legal in giving a stipend to our business manager and facilities manager for managing the various small construction projects we have going. We mentioned to you this morning over the phone, that we asked Skillman for an estimate on handling the projects. Skillman's price was \$480,000. By giving a stipend this school year and the next (2017-2018) of \$12,000 each, we will save a significant amount of money. Your response was that we would be fine if there is nothing in the bond-loan contracts stating we are prohibited to do so and that we have Board approval and public vote and minutes of such. Would you please confirm this for our records?

Thank you again, Ryan.

Dr. Vicki McGuire  
Superintendent, Eastern Hancock Schools  
317-936-5444

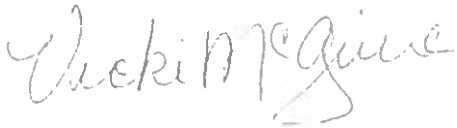
*Be kind, for everyone we meet is struggling with a personal battle of which we are unaware.*

5/31/2017

Ryan Preston from State Board of Accounts returned my call this morning (from a couple of weeks ago) about 9:35 AM. Adam and I were present and explained that the Board would like to give a \$12,000 stipend to the business manager and facilities manager for handling the construction management of the corporation. I explained that we asked Skillman how much it would cost and Skillman said they would charge \$480,000, and that we chose not to use them. Ryan said he did not see a problem with this if there was nothing in the bond-lease agreement papers stating that we are prohibited to do so. He also said we need to do it in a public meeting so we are sure to have Board approval minutes.

Please see proof of the estimate from Skillman.

Dr. Vicki McGuire

A handwritten signature in cursive script that reads "Vicki McGuire". The signature is written in dark ink and is positioned below the typed name.