

# SCHOOL BOARD MEETING

EASTERN HANCOCK ADMINISTRATION BUILDING - 10370 E. 250 N., Charlottesville, IN 46117  
(317-936-5444)  
Monday, March 12, 2018  
7:00pm - 9:00pm

## 1 Public Notice

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This meeting is a meeting of the School Board held in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. The Board will permit fair and orderly public expression as indicated by the Agenda Item Public Comment. Procedures to govern such participation are available upon request. The Board's meeting site is fully accessible to all persons. Any person requiring further accommodation should contact the Superintendent with the School Corporation's Administrative Office at 317-936-5444.

## 2 Call To Order

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**Minutes:**

Michael Lewis, Board President, called the meeting to order at 7:00pm.

Present: Scott Johnson, Jim R. Jackson, Jr., Scott Petry, Tom Younts, Michael Lewis

## 3 Pledge of Allegiance

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## 4 Success Stories

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**Minutes:**

Amanda Pyle, ES Principal, introduced the Elementary Science Bowl team, consisting of: Hannah Wittgren, Kaylee Swan, Ava Pfaff, Olivia Aurs, Daniel Denny, Sophie Hardin, Parker Atkins, Christian Hanna and Brandyn Mayhugh. Our team originally won their class division in competition, however, when their scores were compared across the state, they were actually the state champions, earning the highest score of any elementary school in the state of Indiana.

Dave Pfaff, MS/HS Principal, explained the history of the Royal Pride sportsmanship program at Eastern Hancock that promotes character, competitive greatness and leadership that serves. He then introduced Angeline Blocher, the head of Royal Pride Parents, the latest addition to that program. Angeline shared several aspects of the group, including monthly meetings, a Royal Pride Facebook page, school bulletin boards, Parent of the Month, a Fall rally and the upcoming Spring Royal Rummage Sale.

## 5 Public Comment

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**Minutes:**

No comments.

## 6 Consent Agenda

## 6.1 Minutes of February 12, 2018

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## 6.2 Transfer Students

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**Minutes:**

-New for March: 8

## 6.3 Donation

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**Minutes:**

-Anonymous donation towards Elementary Physical Education equipment.

## 6.4 Substitutes

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**Minutes:**

-Add Bill Alexander as a sub bus driver.

## 6.5 ECA

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**Minutes:**

-Dana Allen – ES Student Council – Effective March 5, 2018

-Spring coaches (does not include head varsity): Rex Putt- HS boys track assistant, Erin Harmon- HS girls track assistant, Michael Galyan- MS boys track, Emily Webster- MS girls track, Cody Hibbert- MS golf, Chris Hardin- HS girls tennis assistant, Greg Judy- JV baseball, Juddson Bevans- HS baseball assistant, Jason Titara & Jon Jordan-MS baseball, Mark Regar & Tony Turner- HS softball assistants, Tracy Jadernak- JV softball, Jason Koch- 8th Grade softball, Jason Lucas- 7th Grade softball

## 6.6 Certified Staff

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**Minutes:**

-Resignation – Nathan Haffner – ES Counselor – Effective March 3, 2018

-New Hire – Madison Hamblin – Temp. ES Counselor – Effective March 12, 2018

-Maternity Leave Request – Erin Harmon – KG Teacher – May 2-25, 2018

## 6.7 Support Staff

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**Minutes:**

-New Hire – Amanda Cox – Bus Driver (any route) – Effective February 20, 2018

-New Hire – Jennifer Toth – ES Secretary & ECA – Effective March 5, 2018

## 6.8 Claims

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**Minutes:**

Prewritten: \$85,400.68

Regular: \$129,055.09

Payroll: \$610,042.45

TOTAL: \$824,498.22

Motion: To approve the consent agenda as presented.

**Motioned:** James Jackson

**Seconded:** Mr. Scott Johnson

Voter	Yes	No	Abstaining
James Jackson, Jr., Secretary	X		
Mr. Scott Johnson, Assistant Secretary	X		
Michael Lewis, Board President	X		
Mr. Thomas Younts, 2nd Vice President	X		
Mr. Scott Petry, Assistant Vice President	X		

## 7 Hancock County Public Library Annual Report

Dave Gray & Libby Manship

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**Minutes:**

The Hancock County Public Library Director, David Gray, presented the 2017 Annual Library Report.

Key Points: \* The library is funded mostly by the County Adjusted Gross Income Tax and the County Economic Development Income Tax. \* 20% of the budget goes directly back into the library collection. \* New library cards will have school logos available on them. \* Almost 1,100 people go to the library every day. \* A Sugar Creek branch building project is expected to begin this summer and open by spring/summer of 2019.

Mr. Gray thanked Mr. Johnson for acquiring a snowy oil for the library's nature nook as well as expressed appreciation to Eastern Hancock for always being so easy to work with.

Dr. McGuire wished the library much luck in their upcoming building project.

## 8 Graduation Pathways Update

Dave Pfaff, MS/HS Principal

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**Minutes:**

Mr. Dave Pfaff, MS/HS Principal, updated the Board on the Graduation Pathways, the new Indiana state requirements that students in the graduating class of 2023 and beyond will be expected to attain in order to graduate. Details for these requirements can be found on the [www.IN.gov](http://www.IN.gov) website. He expressed the

importance of beginning to discuss and plan as a school to prepare our students to meet these requirements in the future.

## 9 Naviance Career-Based Software Presentation

Jennifer Lightcap & Courtney Hott, School Counselors

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### Minutes:

Courtney Hott, MS Guidance Counselor, introduced the Naviance Career-Based Software Program that is the premier college and career-readiness program currently available in the country. She, along with Jennifer Lightcap, HS Guidance Counselor, described how the program can also complement the efforts to guide students through the upcoming Graduation Pathways expectations. It works to assist students with exploring their career options, seeking out colleges or trade schools, matching student current assessment with college entry expectations and suggesting scholarship options. It also has the ability to work in conjunction with our current Skyward School Management Program. At present, Eastern is the only Hancock County school not using the program, and both counselors would like to see us implement it.

Motion: The adoption of Naviance into the curriculum for 2018-19

**Motioned:** Mr. Thomas Younts

**Seconded:** Mr. Scott Johnson

Voter	Yes	No	Abstaining
James Jackson, Jr., Secretary	X		
Mr. Scott Johnson, Assistant Secretary	X		
Michael Lewis, Board President	X		
Mr. Thomas Younts, 2nd Vice President	X		
Mr. Scott Petry, Assistant Vice President	X		

## 10 School Lunch Pricing for 2018-19

Tracy Wilson, Food Services Director

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### Minutes:

Tracy Wilson, Food Service Director, provided the Board with the anticipated 2018-19 pricing for food services.

Regulations at 7 CFR 210.14(e) require school food authorities (SFAs) participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for meals served to students not eligible for free or reduced-price meals. This is done by completing the Paid Lunch Equity Tool (PLE) provided on the IDOE website. However, this year's PLE is not expected to be available until late March, so the following prices are the expected prices based on the trend of the last several years.

Elementary School Breakfast - \$2.00; MS/HS Breakfast - \$2.10; Adult/Guest Breakfast - \$2.70

Elementary School Lunch - \$2.85; MS/HS Lunch - \$2.95; Adult/Guest Lunch - \$3.60

Motion: To approve the 2018-19 Breakfast/Lunch Price increase by \$0.10 to comply with federal legislation.

**Motioned:** James Jackson

**Seconded:** Mr. Scott Johnson

Voter	Yes	No	Abstaining
James Jackson, Jr., Secretary	X		
Mr. Scott Johnson, Assistant Secretary	X		
Michael Lewis, Board President	X		
Mr. Thomas Younts, 2nd Vice President	X		
Mr. Scott Petry, Assistant Vice President	X		

## 11 Dock Day Policy Change

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**Minutes:**

NEOLA Policy 4431

Motion: To approve the Dock Day Policy changes as presented

**Motioned:** James Jackson

**Seconded:** Mr. Scott Johnson

Voter	Yes	No	Abstaining
James Jackson, Jr., Secretary	X		
Mr. Scott Johnson, Assistant Secretary	X		
Michael Lewis, Board President	X		
Mr. Thomas Younts, 2nd Vice President	X		
Mr. Scott Petry, Assistant Vice President	X		

## 12 Fund Reconciliation

Adam Kinder, Business Manager

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**Minutes:**

Adam Kinder, Business Manager, requested permission to reconcile several funds that are no longer used by the Corporation.

Motion: To approve the reconciliation of the funds presented

**Motioned:** James Jackson

**Seconded:** Mr. Scott Petry

Voter	Yes	No	Abstaining
James Jackson, Jr., Secretary	X		
Mr. Scott Johnson, Assistant Secretary	X		
Michael Lewis, Board President	X		

Mr. Thomas Younts, 2nd Vice President	X		
Mr. Scott Petry, Assistant Vice President	X		

### 13 Construction Balance & Project Update

Adam Kinder, Business Manager & Chris Wilson, Facilities Director

**Minutes:**

Adam Kinder, Business Manager & Chris Wilson, Facilities Director, updated the Board on the status of the recent and current construction projects and where the Construction Fund balance is. We are currently on track with all of our projects.

### 14 Pool Ceiling Bid Approval

Adam Kinder, Business Manager

**Minutes:**

Adam Kinder, Business Manager, presented the bids for the pool ceiling repair project and recommended that the Board approve Acoustics Plus to complete the construction.

There was much discussion regarding continuing to complete repairs on the current pool or possibly building a new pool complex in the future.

Motion: To approve Acoustics Plus for the pool ceiling repair, with a base quote of \$120,000

**Motioned:** Mr. Scott Petry

**Seconded:** Mr. Scott Johnson

Voter	Yes	No	Abstaining
James Jackson, Jr., Secretary	X		
Mr. Scott Johnson, Assistant Secretary	X		
Michael Lewis, Board President	X		
Mr. Thomas Younts, 2nd Vice President		X	
Mr. Scott Petry, Assistant Vice President	X		

### 15 Informational

**Minutes:**

-Dr. McGuire shared pictures of the proposed vinyl wording for the back of the football press box.

### 16 Other Items Allowed by the Board

### 17 Around the Table for Positive Comments

**Minutes:**

-Mr. Younts shared his experience attending both the Boys' and Girls' last Varsity basketball games and expressed his continual amazement at the number of people who support EH sports, stating that our "fan support is massive."

-Mr. Petry was pleased to see all the clean-up that has occurred behind the practice football field and how much better the area looks from Interstate-70.

-Mr. Jackson remarked that not only have our athletic teams done so well this school year, but the community involvement, like the new Royal Pride Parents, is also a positive aspect of the corporation.

-Mr. Johnson thanked Adam Kinder and Chris Wilson for their continual hard work on all the construction projects that have been ongoing. He also shared the great influence of FFA on our students, commenting on their successes as well as the opportunity for a couple of our kids to be in Canada representing the US Dairy Council.

-Mr. Lewis voiced his appreciation of the great community we have here at Eastern and how we work together well.

## 18 Adjournment

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**Motioned:** James Jackson

**Seconded:** Mr. Scott Johnson

Voter	Yes	No	Abstaining
James Jackson, Jr., Secretary	X		
Mr. Scott Johnson, Assistant Secretary	X		
Michael Lewis, Board President	X		
Mr. Thomas Younts, 2nd Vice President	X		
Mr. Scott Petry, Assistant Vice President	X		

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Michael Lewis, President

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James R. Jackson, Jr., Secretary

## 4431 - DOCK DAY LEAVE

The school calendar, as adopted by the Board of School Trustees, establishes the school recess periods and holidays for all employees. The Board of Trustees expects that employees will schedule personal vacations and trips to coincide with the adopted School Corporation calendar, so as not to interfere with their assigned obligations.

The Board does recognize that unforeseen circumstances and opportunities may arise in the lives of employees which would merit special consideration. The administration has the authority to consider granting unpaid leaves for employees for personal vacations and trips during the school contract year as governed by these administrative guidelines, providing that the leaves do not handicap the operation of the schools. All requests will be evaluated on a case-by-case basis. Guidelines for submitting such requests are as follows:

- A. Support staff members may apply for a maximum of up to three (3) dock days without pay from the Corporation per their work year.
- B. Requests for Dock Day(s) must be submitted at least a minimum of two (2) weeks prior to the date of the leave and must be approved by their immediate supervisor or building supervisor.

C. All personal business & vacation days must be used prior to the requested Dock Day(s) leave.

D. Dock Day(s) leaves cannot be used to extend a holiday or vacation period: ~~Christmas, Memorial Day, or Spring Break.~~

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E. ~~Any unused Dock Days will not be carried forward or are accumulative, to the next work year.~~

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F. ~~Support staff utilizing a Dock Day(s) must have an appropriately certified and qualified substitute employed on the day of the leave requested.~~

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G. ~~Dock Day(s) may be denied if an appropriately certified and qualified substitute employee is unavailable on the date of the requested leave.~~

H. ~~E. If an emergency request (a request made within the two (2) week period prior to the leave) for a Dock Day(s) is denied, the support staff employee may appeal the denial as stated below:~~

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1. Discuss the denied leave request with their immediate or building supervisor.
2. Request, in writing, the Superintendent convene ~~with the supervisor the administrative team~~ to review the request for a determination of acceptability.
3. The Superintendent will within ~~one two (24) days of the administrative team~~ reviewing the appeal notify the employee, in writing, of the final determination ~~of the administrative team.~~

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4. ~~The administrative team shall consist of the following:~~

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~~The administrative staff as listed in the master teacher's contract including but not limited to:- Superintendent, Assistant Superintendent, Administrative Assistant, Director of Technology, Principal, Assistant Principal, Athletic Director, Director of Transportation, Director of Maintenance and Director of Custodians, Facilities Manager.~~

G. ~~Absences after the use of (3) dock days may result in termination.~~

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