

# Regular Meeting

## SCHOOL BOARD MEETING

EASTERN HANCOCK ADMINISTRATION BUILDING - 10370 E. 250 N., Charlottesville, IN 46117  
(317-936-5444)  
Monday, December 10, 2018  
7:00pm - 9:00pm

### 1 Public Notice

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This meeting is a meeting of the School Board held in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. The Board will permit fair and orderly public expression as indicated by the Agenda Item Public Comment. Procedures to govern such participation are available upon request. The Board's meeting site is fully accessible to all persons. Any person requiring further accommodation should contact the Superintendent with the School Corporation's Administrative Office at 317-936-5444.

### 2 Call To Order

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**Minutes:**

Michael Lewis, Board President, called the meeting to order at 7:00pm.

Present: Tom Younts, Scott Petry, James R. Jackson, Jr., Michael Lewis, Scott Johnson

### 3 Pledge of Allegiance

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### 4 Success Stories

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**Minutes:**

Mrs. Amanda Pyle, Elementary Principal, introduced Aly Riggle, 1st grade teacher and ES Spell Bowl sponsor to share about this year's team. Miss Riggle announced that the Spell Bowl recently earned 1st Place at the November local competition and 39th overall in the Orange Class in the state of Indiana. Two students, Sarah Ebert and Mason Laux, earned perfect scores. Other students present to represent the team were: Savannah Barrett, Aubrey Hayes, Rylan Shelton, Luke Fletcher and Eli Manship. The team and Miss Riggle thanked the corporation for continuing to support this program.

Mr. Dave Pfaff, MS/HS Principal, introduced Megan Wallace, high school English teacher and Bowling Team sponsor, who shared about the school's second year as a team. Mrs. Wallace shared how the Bowling Team came to be last year and what a positive atmosphere it has been for the students involved. There are currently 15 teams in the Conference we are in, including for the first time all four Hancock County schools. IHSAA is looking to take over school bowling, which may allow for many advantages for students in the future. Several members of the team were present and the team shared some pictures and videos of their practices.

Mr. Pfaff then introduced Aaron Amos, high school science teacher and MS/HS Robotics Teams Sponsor. Mr. Amos introduced a group of his team members who currently attend competitions in Indianapolis but hope to move on to compete at the state level with upgrades in their equipment. Three high school team members, Abby Ebert, Sam Blocher and Caleb Matthys displayed the team robot and shared a little about the process of building a robot and problem solving for it to complete a task for competition.

Mr. Andy Shores and Mr. Doug Wennen, Chess Club sponsors, were unable to attend the meeting, but sent

some information regarding the club via power point. Mr. Pfaff added that the club competed at a big invitational recently at Pike HS where they placed 2nd overall, even though we only had 2 students from our team available to compete against the top 3 students from each competing school.

## 5 Public Comment

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**Minutes:**

None

## 6 Consent Agenda

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### 6.1 Minutes of November 12, 2018

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### 6.2 Executive Memorandum of November 12, 2018

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### 6.3 Donation

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**Minutes:**

-\$300 for Peer Pals from Rodney Kingen

### 6.4 Transfer Students

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**Minutes:**

-New for December: 5

### 6.5 ECA

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**Minutes:**

-MS Volunteer Cheer Coaches – Mandy Cook & Shannon Craney

### 6.6 Certified Staff

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**Minutes:**

-Resignation - Courtney Hott - MS Guidance Counselor - Effective December 7, 2018

-Resignation - Kathy Clark - Dir. of Special Ed - Effective June 30, 2019

-Maternity Leave - Nicole Connors - January 7-May 3, 2019

-Resignation – Melanie Smith – ES Essential Skills Teacher – Effective December 21, 2018

-Resignation – Kristi Heath – MS/HS Essential Skills Teacher – Effective December 21, 2018

-New Hire – Stephanie Padgett – MS Guidance Counselor – Effective January 4, 2019

-Temp. Spanish Teacher – Trent Shupperd – Effective January 7-May 3, 2019

## 6.7 Support Staff

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**Minutes:**

- Chuck Spray - Special Ed - Behavior Therapist - Effective Dec. 21, 2018
- Jeffry Goble & Mike Hubert - Part-time Maintenance - Effective November 26, 2018
- Retirement – Nancy Roland – Café – Effective December 31, 2018
- Retirement – Darlene Engleking – ES Kitchen Manager – Effective January 31, 2019

## 6.8 Claims

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**Minutes:**

Prewritten: \$32,272.54

Regular: \$107,103.01

Payroll: \$720,457.67

TOTAL: \$859,833.22

Mr. Petry moved and Mr. Jackson seconded a motion to approve the Consent Agenda items as presented. Motion carried 5-0.

## 7 Job Descriptions

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**Minutes:**

- Technology Hardware Specialist
- Technology Network Manager

-These are not new positions, simply job descriptions of current positions that answer to the Director of Technology.

Mr. Johnson moved and Mr. Jackson seconded a motion to approve the new job descriptions as presented. Motion carried 5-0.

## 8 Support Staff Benefit Changes

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**Minutes:**

- Full Time/Full Year - 260-day employees:

- 10 sick days (Currently 7)
- Accumulation of 6 personal days (Currently 5)
- 2 days bereavement for non-immediate family
- 2% employer match for employees who contribute at least 2% of salary to a 403(b)

- All other support staff employees:

- 2 days bereavement for non-immediate family

Mr. Jackson moved and Mr. Petry seconded a motion to approve the support staff benefits changes as presented. Motion carried 5-0.

## 9 Support Staff Evaluation Form

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**Minutes:**

Mr. Johnson moved and Mr. Petry seconded a motion to approve the support staff evaluation form as presented. Motion carried 5-0.

## 10 2019-20 Course Guide

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**Minutes:**

-Mrs. Kelli Brown, HS Guidance Counselor reviewed the 2019-20 HS Course Guide, highlighting any changes in classes that are expected. Classes are being organized and developed to correspond to the upcoming Graduation Pathways which has increased focus on career as well as college placement. Mrs. Brown informed the Board of a career program that Greenfield-Central is in the beginning stages of developing. The details of this course are still in development, so it has been approved on a cautionary basis. Mrs. Brown will provide more details as they become available or as students show interest in the course. (See attachment for all course changes.)

Mr. Petry moved and Mr. Johnson seconded a motion to approve the 2019-20 Course Guide as presented. Motion carried 5-0.

## 11 Superintendent Contract

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**Minutes:**

Mr. Jackson moved and Mr. Petry seconded a motion to approve the one-time stipend of \$1547.40 and the \$3452 pay increase for Dr. Vicki McGuire and extend her contract to June 30, 2022. Motion carried 5-0.

## 12 Business Manager Changes

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**Minutes:**

-Dr. Vicki McGuire, Superintendent, proposed to the Board to change the Business Manager title to Director of Business & Operations as well as to move the position to an administrative one with a pay increase and benefits, including an additional week of vacation. This is reflected in the updated Director of Business & Operations job description as well as in NEOLA Policy #1520. All changes will be applied retroactively to July 1, 2018 to current Business Manager, Adam Kinder.

-Mr. Petry wished to note the positive difference that Mr. Kinder has made to the corporation financially and how important this position is.

Mr. Younts moved and Mr. Johnson seconded a motion to approve the job title change from Business Manager to Director of Business & Operations and its new job description as well as making this role an administrative position with pay increase and benefits, as reflected in the updated NEOLA Policy #1520. Motion carried 5-0.

## 13 Resolution to Establish Funding for Operations Fund

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**Minutes:**

Mr. Johnson moved and Mr. Jackson seconded a motion to approve the request to transfer 15% of the December 31, 2018 general fund balance to the operations fund and the remaining cash balance to the 2019

education fund. Motion carried 5-0.

## 14 2019 Board Meeting Dates

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**Minutes:**

Mr. Jackson moved and Mr. Younts seconded a motion to table the approval of the 2019 Board meeting dates until January so that the new Board members could vote on them. Motion carried 5-0.

## 15 Informational

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**Minutes:**

-Dr. McGuire advised the Board that EH will continue with Pfenninger as our insurance company for 2019.

-She also reminded the Board of the January reorganization meeting, as well as informed them of ISBA booklets and a February 11 training session for all Board members.

-Dr. McGuire asked the Board to consider whether they wanted to appoint a Board member liaison for Discussion meetings.

-The Board was invited to the all-staff Kopper Kettle luncheon on Wednesday, December 12 to celebrate Eastern Hancock earning an "All-A" grade with the state of Indiana.

-Dr. McGuire ended by presenting Tom Younts and Mike Lewis with gifts for their time of service on the Board.

## 16 Other Items Allowed by the Board

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**Minutes:**

-Mr. Johnson requested some clarification regarding the Director of Special Education position. Dr. McGuire explained that the position itself is in the process of being re-evaluated and possibly restructured to be a full-time position. She shared that Kathy Clark, current Director of Special Education, agreed to come out of retirement to help implement the EH Special Education program after the dissolution of HMSES and that June will be the end of that agreed upon time period.

-Mr. Johnson inquired as to how the \$25,000 refund from Ninestar was intended to be used. Mr. Kinder explained that since the refund was due to the updated lighting completed through the construction fund, the refund would go back into the construction fund in order to update more lighting, and therefore more energy efficiency, within the buildings.

## 17 Around the Table for Positive Comments

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**Minutes:**

-Mr. Younts complemented the band at how good they sounded at the weekend basketball game and commended Mr. Pfaff on his selection of Randy Adams for the position of Band Director this year.

-Mr. Petry thanked Tom Younts for his 20 years of service to EH and expressed what a pleasure it was to work with him. Mr. Petry also appreciated Mike Lewis for the hard work he has done for the school.

-Mr. Jackson reiterated his own thanks to Mr. Younts and Mr. Lewis for their time on the Board, as well as thanked Mr. Kinder for taking the time to really explain the finances at EH and working hard to rectify any inefficiencies.

-Mr. Lewis acknowledged everyone for the kind words and stated his enjoyment on serving on the Board these past few years as well as his confidence that it will continue to be in good hands in the future.

-Mr. Johnson again stated thanks to Mr. Younts and Mr. Lewis. He also expressed how nice it is to have the student success stories each month and suggested moving the meeting to another location on the months when there will be a large group present.

## 18 Adjournment

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**Minutes:**

Mr. Younts moved and Mr. Petry seconded a motion to adjourn. Motion carried 5-0.

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Michael Lewis, President

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James R. Jackson, Jr., Secretary

### Most Important Updates to the 2019-20 Course Guide:

1. I have created a new title for the Business Department that includes the idea that many of the courses revolve around Information Technology.
2. Aaron Amos has refined the wording of *Introduction to Computer Science* and *Computer Science I* to better reflect the curriculum of those courses. In addition, he has drafted the explanation for the two AP courses that he will be adding. The first AP Course (*AP Computer Science Principles*) will be available to students in 2019-2020. The second AP Course (*AP Computer Science in JAVA*) will not be available to student until 2020-2021.
3. We have added the course title *Introduction to Communications*, also within the Business and Information Technology Department. This is a course that is still in development and would allow students to create the podcasts that we typically broadcast from sporting and arts events as well as video announcements/newscasts. Currently, some of that is being included in the *Student Media* course and some is being done as extracurricular work.
4. Major changes are happening in the Instrumental Arts areas. Mr. Adams will be offering *Beginning* and *Intermediate Band* at the middle school level, but students who are interested in joining band in high school for the first time will have the opportunity to begin in these courses and earn high school credit while catching up with their peers who have been in band previously. In addition, he will be offering a *Beginning Orchestra* this year at the middle school level that high school students can also join if they have interest in orchestra. We are including an *Intermediate Orchestra* title in the course guide, but this course will not be available until the 2020-2021 school year. Finally, students will be offered a guitar class entitled *Instrumental Ensemble*.
5. The *CCR Bridge: Math Ready* course has shifted to accommodate those students who are not on track to earn a Core 40 diploma. This will be a very life skills focused course for General Diploma track students.
6. We have also re-envisioned the *Career Exploration Internship*. This course will allow students to spend up to three periods in an (usually) un-paid internship position to explore a specific career path with a professional in our area. It is under development by students in our Leadership course and will continue to evolve as we refine our vision for the course.
7. In the Social Sciences we have a new course entitled *Current Problems, Issues, and Events*. Our vision is that it will take the place of *Digital Applications and Responsibility* as the course that is opposite our *Interpersonal Relationships* course for freshman. The focus will be upon understand the responsibilities, opportunities, and dangers of the modern cultural landscape. It is well-suited for community service projects, which will fall in line very well with the requirements of the Graduation Pathways.
8. We have removed any of the vocational programs out of Anderson that are duplicated at the New Castle Career Center.