

**CSC of Eastern Hancock County
Volunteer Background Investigation**

Updated 3-9-18

All volunteers for CSC of Eastern Hancock field trips, clubs, classroom events, and any situation where a volunteer would be working directly with a student will now require a YEARLY background check to be completed. You only need to fill out ONE form per person.

This may include court, county, state, federal and national reporting for criminal and sexual offenses. Reporting will be done through either/both of the following organizations:

- Safe Hiring Solutions LLC, P.O. Box 295, Danville, IN 46122 888-215-8296
- Indiana State Police, Central Repository, 100 N. Senate Ave., Indianapolis, IN 46204

Before any adverse action is taken, based in whole or in part of the information contained in the consumer report, you will be provided a copy of the report, the name, address and the telephone number of the reporting agency, a summary of your rights under the Fair Credit Reporting act, as well as additional information on your rights under the law.

AUTHORIZATION

By signing below, I, _____, hereby voluntarily authorize CSC of Eastern Hancock County to obtain either a consumer or an investigative consumer report about me from a consumer reporting agency and to consider this information when making decisions regarding my volunteer status. I understand that I have rights under the Fair Credit Reporting Act, including rights discussed above. This report may be delivered in either written or electronic form.

Print **LEGAL** Name (first, middle, last) _____

_____ Social Security Number

_____ Date of Birth (MM/DD/YYYY)

_____ Drivers License Number

_____ Drivers License State

Gender: Male Female

Race: Asian/Pacific Black American Indian/Alaskan Multi-Racial White Unknown

Any other names I have been known by (Ex: maiden name): _____

Current Address: _____

City _____ State _____ Zip _____

Previous Addresses (Last 7 Years) _____

_____ Signature

_____ Date

I will be volunteering for: (include ALL student names) _____

Telephone number (to reach you if there are any questions) _____

Please return application to: **Administration Office
CSC of Eastern Hancock County
10370 E. 250 N.
Charlottesville, IN 46117**

or scan and email to Tracy McCarty at tmccarty@easternhancock.org